



Plum Borough School District  
900 Elicker Road  
Plum, PA 15239

TO: Plum Borough Board of School Directors  
FROM: Dr. Michael Brewer, Assistant to the Superintendent  
RE: Safe and Supportive Schools Committee  
DATE: February 13, 2018  
TIME: Follows Facilities Committee Meeting

**Committee members in attendance:** Vicky Roessler - Chair, Scott Coulson and Scott Kolar

- I. Call to Order:
- II. Citizens' Comments on Agenda and Non-Agenda Items:
- III. Safe and Supportive Schools Agenda:
  - a) Information Item - Board Action Not Required
    1. Vaping - Policy 222
    2. T.S.A. (Department of Homeland Security) Safety Analysis
    3. ALICE Training
  - b) Discussion Items:
    1. Safety Coordinator Position - Job Description:
      - a. Who are the individuals currently filling these responsibilities?
    2. Employee Fobs:

What software is being utilized, when was fob system purchased and the number of accesses?
    3. Building Keys:

Obtain a report of keys, number of keys, when the last time locks were changed, etc.
    4. District Doors (Security Numbers):



Plum Borough School District  
900 Elicker Road  
Plum, PA 15239

- a. Holiday Park - Complete
- b. Oblock Junior High School - Complete
- c. Regency Park - Complete
- d. Pivik - Ordered
- e. Center - Complete
- f. High School - Complete

5. School Signs (Directional and Entrance)

- a. Holiday Park and Oblock Junior High School
  - i. Directional Sign
  - ii. Entrance Sign
- b. Regency Park
  - i. Directional Signs - None
  - ii. Entrance Sign
- c. Pivik
  - i. Directional Signs - None
  - ii. Entrance Sign
- d. Center
  - i. Directional Signs
  - ii. Entrance Sign
- e. High School
  - i. Directional Signs:
    - 1. #1
    - 2. #2
    - 3. #3
    - 4. #4
    - 5. #5
    - 6. #6
    - 7. #7
    - 8. #8

6. Procedures for Securing Buildings after School:  
Obtain building procedures.

7. School Calendars on Website:  
Completed.



Plum Borough School District  
900 Elicker Road  
Plum, PA 15239

IV. Meeting Schedule

A. Next meeting - March 13, 2018

V. Adjourn -